

I. The purpose of this contract is to provide a pool of vendors that are pre-qualified to provide emergency preparedness and homeland security professional services including but not limited to security consultant services, planning, training, exercise support, and scope of service development. Vendors are pre-qualified in the following four groups:

- A. Training
- B. Planning
- C. Mock Exercises
- D. Scope of Service Development

II. Quote Procedures:

The County will solicit spot market quotations from pre-qualified bidders on an as-needed basis.

Review Contract 9217-2/25 to thoroughly ensure that the responsibilities of both vendor and the county are fully understood and incorporated into the Request for Quote (RFQ) or Work Order Proposal Request (WOPR).

All pre-qualified bidders in the appropriate group will be solicited for price and availability of projects as needed. All individual Request for Quotes should be reviewed for applicable measures prior to advertising. All quotations issued must be registered with SBD at the following link: <https://intra3.miamidade.gov/ISD/SBD/Login.aspx>. This link officially places your project on the Cone of Silence Report. Additionally the Office of the Commission Auditor (OCA) shall be copied at oca@miamidade.gov when quote is issued.

Request for Quotations: Pre-qualified Pool members will be invited to participate in a Request for Quotations process for requested services when price is the only criteria. If the quote is accepted and within the guidelines established, the department will issue a purchase order to the selected vendor. All vendors who successfully prequalified for the group in question must be invited to participate.

Work Orders: When the need arises for pre-qualified Pool members with specific experience, members will participate in a Work Order process. The County will prepare a scope of work and provide the Pool members with information regarding the selection process and response requirements, potentially to include written proposals and/or oral presentations. Recommendations for Work Order awards will be competitive, generally based on quality and/or price. The County may negotiate each Work Order award or may award a Work Order on the basis of initial offers received. If specific certification is required for a particular project it must be requested when the Work Order process is initiated and reviewed to ensure validity.

III. Award Procedures:

All bidder(s) shall be notified of the award. The award date must be recorded so the cone of silence can officially be lifted by utilizing the same link used to originally post the quotations. The three (3) day protest period is applicable to all quotations.

IV. Insurance Requirements:

Prior to award of a project, confirmation of compliance with the following insurance requirements shall be received:

- A. Workers Compensation Insurance for all employees of the vendor as required by Florida Statute 440.
- B. General Liability Insurance on a comprehensive basis in an amount not less than \$500,000 combined single limit per occurrence for bodily injury and property damage. **Miami-Dade County must be shown as additional insured with respect to this coverage.**
- C. Automobile Liability Insurance covering all owned, non-owned, and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage.
- D. Professional Liability Insurance in an amount not less than \$1,000,000.

V. Applicable Ordinances for Quotations:

- 1) **Local Certified Service – Disabled Veteran** should be applied in accordance with Section 2-8.5.1 of the Miami-Dade County Code, a Local Certified Service Disabled Veteran Business Enterprise (VBE) shall receive a bid preference of 5% of the price bid (for the purpose of evaluation ONLY). A VBE who is also an SBE shall not receive the veteran's preference and shall be limited to any applicable SBE preferences. At the time of bid submission, the vendor must affirm in writing its compliance with the certification requirements of Section 295.187 of the Florida Statute and submit this affirmation and a copy of the actual certification along with the bid.

- 2) **Local Preference:** https://www.municode.com/library/fl/miami-dade-county/codes/code_of_ordinances?nodeId=PTIIICOOR_CH2AD_ARTIINGE_S2-8.5PRPRPRLOUCOCO (Section 2-8.5; also applicable to Broward County vendors)

Additionally, a Locally-Headquartered Business shall mean a Local Business as defined above which has a "principal place of business" in Miami-Dade County. "Principal place of business" means the *nerve center or the center of overall direction, control, and coordination of activities of the bidder*. If the bidder has only one business location, such business location shall be its principal place of business.

- 3) **Cone of Silence:** https://www.municode.com/library/fl/miami-dade-county/codes/code_of_ordinances?nodeId=PTIIICOOR_CH2AD_ARTIINGE_S2-11.1COINCOETOR (Section 2-11.1)

- 4) **UAP/Inspector General Fees:** https://www.municode.com/library/fl/miami-dade-county/codes/code_of_ordinances?nodeId=PTIIICOOR_CH2AD_ARTIINGE_S2-8.10USACPRCOPU (Section 2-8.10)

VI. How to Apply Bid and Local Preference to Quotes, if applicable:

- 1) Bid preferences shall be given to bidders that are identified as certified SBE/Micro, **if applicable**. The bid preference shall be calculated and subtracted from the total quote price or item for evaluation purposes only. The bid preference is used only to calculate an amount to be used in evaluating the quote and does not affect the final awarded price.
- 2) Whenever a quote contains both, Bid Preference (SBE/Micro) and Local Preference, departments must apply the bid preference first. Follow the Administrative Guidelines stated in the solicitation/contract document with regard to the applicable measure. The preference should be applied as listed in the table below based on the estimated value of the project and whether or not a set-aside or preference measure is applicable:

	SBE-MICRO Tier 1	SBE-MICRO Tier 2	SBE-MICRO Tier 3
Set-Asides Up to \$100K (All SBE Goods and Services firms are eligible for Set-asides)	Bid Preference 10%	Bid Preference 5%	Bid Preference 0%
Set-Asides Over \$100K	\$100K-\$750K	\$750K to \$2 Million	\$2M to \$5 Million
Bid Preference up to \$100K (when not a set-aside)	Bid Preference 10%	Bid Preference 10%	Bid Preference 5%
Bid Preference over \$100K to \$1 Million	All Tiers 10%		
Bid Preference Over \$1 Million	All Tiers 5%		

- 3) Whenever a quote contains both Local and Locally Headquartered Firms: After application of the SBE/VBE preference, if the apparent low bidder is a non-local firm and a Local firm's prices are within 10% of the low bidder, and/or a Locally

Headquartered firm's prices are within 15% of the low bidder, department must proceed to the apply local/locally headquartered preference and proceed with following the "Best and Final" (BAFO) process. Similarly, if a Local firm is the lowest bidder and a Locally Headquartered firm is within 5% of the Local firm's lowest price, department must proceed to apply locally headquartered preference and obtain the BAFO in accordance with Section 2-8.5 of the Miami-Dade County Code.

VII. Pre-qualified vendors by Group

Vendor	Group A Training	Group B Planning	Group C Mock Exercises	Group D Scope of Service Development
AMEC FOSTER WHEELER ENVIRONMENTAL & INFRASTRUCTURE INC	X	X	X	X
BLUE SKIES PROFESSIONAL SERVICES LLC	X	X	X	
CALVIN, GIORDANO & ASSOCIATES INC	X	X	X	X
DAVIS LOGIC INC D/B/A ALL HANDS CONSULTING	X	X	X	
HAGERTY CONSULTING INC		X	X	
ICF CONSULTING SERVICES LLC	X	X	X	
INNOVATIVE EMERGENCY MANAGEMENT INC.	X	X	X	X
KENT SECURITY SERVICES INC		X	X	X
OBRIENS RESPONSE MGT LLC	X	X	X	X
O'GARA TRAINING AND SERVICES LLC	X	X	X	
ROSS & BARUZZINI INC		X		
SUSTAINABLE ENVIRONMENTAL SOLUTIONS D/B/A SES INC		X		
TETRA TECH EM INC	X	X	X	X
URS CORP SOUTHERN	X	X	X	
WILAND AND ASSOCIATES LLC	X			
WITT OBRIEN'S LLC	X	X	X	X
The following vendors were previously awarded and may be re-instated in the pool upon proof of compliance with insurance requirements:				
BRONDOLO ASSOCIATES LLC		X	X	
DEWBERRY AND DAVIS LLC	X	X	X	
GP STRATEGIES CORPORATION	X		X	
INTEGRATED SOLUTIONS CONSULTING CORP	X	X	X	X
MTSS IT SOLUTIONS	X	X	X	X



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VIII. Pre-qualified Bidders:

Firm Name	Firm Address	Telephone No.	Company Representative	E-Mail Address	Groups Awarded
AMEC FOSTER WHEELER ENVIRONMENTAL & INFRASTRUCTURE INC	5845 NW 158 St. Miami Lakes, FL 33014	305 826 5588	Michael Nardone or Clay Pancharo	michael.nardone@amec.com or clay.pancharo@amec.com	A, B, C, D
BLUE SKIES PROFESSIONAL SERVICES LLC	PO Box 1476 Lake Panosoffkee, FL 33538	352 551 8876 or 630 740 4430	James J Wright Joseph Manahan	blueskiesmiami@gmail.com	A, B, C
CALVIN, GIORDANO & ASSOCIATES INC	1800 Eller Dr. Suite 600 Ft. Lauderdale, FL 33316	954 266 6466 or 954 266 6493	Christine Catalano Marty Evans	CCatalano@cgasolutions.com mevens@cgasolutions.com	A, B, C, D
DAVIS LOGIC INC D/B/A ALL HANDS CONSULTING	10025 Maple Ave. Columbia, MD 21046	410 730 5677	Steve Davis	steve@allhandsconsulting.com	A, B, C
HAGERTY CONSULTING INC	1618 Orrington Ave. Suite 201 Evanston, IL 60201	847 492 8454	Steve Hagarty	steve.hagerty@hagertyconsulting.com	B, C
ICF CONSULTING SERVICES LLC	9000 Lee Highway Fairfax, VA 22031	703 934 3899	Mike Gray	Mike.Gray@icfi.com	A, B, C
INNOVATIVE EMERGENCY MANAGEMENT INC.	2801 Slater Rd. Suite 110 Morrisville, NC 27560	225 952 8236	Christopher Kisling	chris.kisling@iem.com	A, B, C, D
KENT SECURITY SERVICES INC	14600 Biscayne Blvd. N. Miami Bch., FL 33181	305 919 9400	Gil Neuman	gneuman@kentsecurity.com	B, C, D
OBRIENS RESPONSE MGT LLC	1501 M Street 5th Floor Washington, DC 20005	281 320 9796	Rose Ann Points	rpoints@wittobriens.com	A, B, C, D
O'GARA TRAINING AND SERVICES LLC	4767 New Broad St. Orlando, FL 32814	305 968 5893	Robert Ford Bill O'Gara	Robert.ford@ogaragroup.com Bill.ogara@ogaragroup.com	A, B, C
ROSS & BARUZZINI INC	7201 NW 19 St. Suite 501 Miami, FL 33126	305 477 8338	Raul Mastrapa	mastrapa@rossbarr.com	B
SUSTAINABLE ENVIRONMENTAL SOLUTIONS D/B/A SES INC	6750 Antioch Rd. Suite 305 Merriam, KS 66204	913 307 0046	John Parks	jparks@ses-corp.com	B
TETRA TECH EM INC	5601 Mariner St. Suite 490 Tampa, FL 33126	727 526 3156	John M. Weber	john.weber@tetrattech.com	A, B, C, D
URS CORP SOUTHERN	7650 Corporate Center Dr Ste 400 Miami, FL 33126	904 377 6693	Lisa Conway Dir. Emergency Mgt.	lisa.conway@urs.com	A, B, C
WILAND AND ASSOCIATES LLC	1651 Collins Rd. Selah, WA 98942	509 697 9773	Richard J. Andring	richard@wilandassociates.com	A
WITT OBRIEN'S LLC	1501 M St. NW 5th Floor Washington, DC 20005	202 585 0780	David Killen (quotes & corresp) Elizabeth Apple (p/o's)	dkillen@wittobriens.com eapple@wittobriens.com	A, B, C, D



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PREVIOUSLY AWARDED VENDORS MAY BE RE-INSTATED UPON COMPLIANCE WITH INSURANCE REQUIREMENTS

Firm Name	Firm Address	Telephone No.	Company Representative	E-Mail Address	Groups Awarded
BRONDOLO ASSOCIATES LLC	104 E. 40 th St. Suite 90 New York, NY 10013	212 202 1621	Tom Brandolo	Tom.brandolo@banyc.com	B, C
DEWBERRY AND DAVIS LLC	10025 Maple Ave. Columbia, MD 21046	410 730 5677	Jane Franz	jfranz@dewberry.com	A, B, C
GP STRATEGIES CORPORATION	2 nd St. Bldg. E-4520 Gunpowder, MD 21010	410 340 3707	David Ziegler	dziegler@pgstrategies.com	A, C
INTEGRATED SOLUTIONS CONSULTING CORP	3900 Fremont Rd. Suite 1 Chicago, IL 60613	877 437 4271	Dan Martin	Dan.martin@i-s-consulting.com	A, B, C, D
MTSS IT SOLUTIONS	2131 N. Collins Suite 433-615	877 937 6877 817 261 0007	Charles O. Walts	Chas02@yahoo.com	

IX. Event Log

<u>Date</u> ↓	<u>Event</u> ↓	<u>Officer</u>
5/1/2010	Contract awarded	A. O'conner
1/24/2011	Name change - Global Options Holdings, LLC to WITT Group Holdings, LLC	P. Bethel
11/08/2011	Wiland Associates Inc. is added to the contract in the Training group	R. Webb
11/15/2011	Innovative Emergency Management Inc. is added to the contract in the Training, Mock Exercises and Scope of Development groups	R. Webb
11/13/2012	AMEC Environment and Infrastructure, Inc. is added to the contract in the Planning, Mock Exercises and Scope of Development groups	R. Webb
5/15/2013	Name change - O'brien's Response Management Inc. to O'Brien's Response Management LLC	P. Bethel
7/02/2013	AMEC Environment and Infrastructure, Inc. is added to the Training Group	P. Bethel
12/30/2013	Name change - Science Applications International Corp. to LEIDOS, Inc.	P. Bethel
2/21/2014	Name change - WITT Group Holdings, LLC to Witt O'Briens's LLC	P. Bethel
8/07/2014	Blue Skies Professional Services LLC is added to the contract in the Training, Planning, and Mock Exercises groups	P. Bethel
2/13/2015	Name change - AMEC Environment & Infrastructure Inc. to AMEC Foster Wheeler Environment & Infrastructure Inc.	R. Webb
4/29/2015	Name change - General Physics Corporation to GP Strategies Corporation	R. Webb
5/01/2015	First five-year option term commenced	R. Webb